



Hotel Reservation Form



California Medical Association September 30 – October 4, 2010

The Hyatt Regency and the Sheraton Grand will be the co-headquarter hotels for California Medical Association Sept. 30-Oct. 4, 2010

Reservations will be handled by the
Sacramento Convention & Visitors Bureau
1608 "P" Street
Sacramento, CA 95814
Reservation Fax: (916) 808-8414
Email: jreilly@cityofsacramento.org or
jpudoff@cityofsacramento.org

To guarantee rate, hotel reservations must be received by **Monday, August 30, 2010.**

	Single or Double (1 King bed)	Double/Double (2 Double beds)	Triple (2 Double beds)	Quad (2 Double beds)
Hyatt Regency:	\$145.00	\$145.00	\$170.00	\$195.00
Sheraton Grand:	\$145.00	\$145.00	\$170.00	\$195.00

Last Name: _____ First Name: _____ M.I.: _____
 Company Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 E-mail (*required*): _____
 Phone: _____ Fax: _____
 Arrival Date: _____ Departure Date: _____
 Number of nights you will stay: _____
 Number of people in room: _____ Number of rooms needed: _____
 Sharing With: _____ Arrival Date: _____ Depart Date: _____
 Sharing With: _____ Arrival Date: _____ Depart Date: _____

CREDIT CARD INFORMATION:

Visa MasterCard Amex Other _____
 Credit Card #: _____ Exp Date _____
 Name of Cardholder: _____
 Signature of Cardholder: _____

ROOM PREFERENCE: All room preferences are based on availability only.
 King Double/Double Triple Quad

HOTEL CHOICE: Indicate first and second choice.
 Hyatt Regency Sheraton Grand

SPECIAL REQUEST: Non-smoking Smoking

Please Read Carefully

- ◆ Complete this form and **mail** to SCVB at above address or **fax** it to the SCVB at (916) 808-8414. You can also book online at:
<https://resweb.passkey.com/go/8f306f7f>
- ◆ Print or type clearly to ensure correct processing.
- ◆ NOTE: If using a credit card to reserve your room: Credit cards will NOT be charged until time of check-in.
- ◆ To reserve room with a cash deposit, mail a check (payable to the **SCVB**) along with this form to the attention of the SCVB Housing Department for the first night room and tax rate.
- ◆ All changes/cancellations must be made 48 hours prior to your check-in or you will be charged one night's room and tax.
- ◆ Check-in time is 3:00 pm & Check-out time is 12:00 pm.
- ◆ Phone reservations are NOT accepted. For questions call Julie at (916) 808-7617 or Joline at (916) 808-6715.