

2010 CMA HOUSE OF DELEGATES PLANNING CALENDAR

139th Annual Session
October 2-4, 2010
Sacramento Convention Center

2009

- December 31** Deadline for specialty societies to submit membership rosters if seeking change in delegate entitlement for 2010 (Bylaws 9.0306)
- December 31** Membership count to determine 2010 representation entitlements (Bylaws 9.0301)

2010

- February 4** Notification of 2010 representation entitlements mailed
- February 23** Speakers' Advisory Committee meeting (conference call)
- June 18** Resolution guidelines and sample format mailed to delegation chairs and medical executives
- June 28** Delegation roster forms mailed (rosters due no later than 8/3/10 per Bylaws 9.05)
- July 2** Letter soliciting nominations for reference committees mailed to delegation chairs and medical executives (nominations due: 8/3/10)
- August 3** **Deadline for submission of resolutions and reports** (including YPS, EMOS, OMSS, Specialty Delegation and mode of practice forum resolutions that may be introduced to the House of Delegates) (Bylaws 9.11)
- August 3** **Deadline for receipt of delegation rosters** (Bylaws 9.05)
- August 3** **Deadline for receipt of reference committee nominations** (appointment letters to be mailed by 8/20/10)
- August 6** Mailing to solicit hard copy agenda packet opt-in (requests must be received no later than 8/27/10)
- August 20** Reference committee appointment letters mailed no later than this date
- August 20** Requests for declarations of candidacy, trustee election results, and component/specialty society staff/guest registration mailed
- August 27** **Deadline for receipt of hard copy agenda packet requests**

(over)

- September 10** **Mailing of agenda materials to House of Delegates** (Bylaws 9.11)
- September 18** Deadline for changes to delegation rosters (Bylaws 9.05)
- October 1** Board of Trustees meeting, OMSS and YPS assemblies, EMOS and mode of practice forum meetings, Rules Committee meeting, etc.
- October 2-4** **House of Delegates convenes** (8:30 AM Saturday; adjourns no later than 1:00 PM on Monday)

KEY STAFF CONTACTS

Roger J. Purdy, Associate Vice President
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*Principal House of Delegates/Annual Session
staff; House agenda, reference committees,
Rules Committee, etc.*

Convention Coordinator – TBD
*Space planning and meeting/function set-up,
sleeping rooms, other hotel liaison*

Susan Romine, Executive Assistant
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*Delegation rosters, resolution submission,
declarations of candidacy, other House business*